



**October 16<sup>th</sup> & 17<sup>th</sup>**

Dear Artisan/Crafter,

If you are someone who does hand-made crafts or creates any kind of art, I am writing to extend an invitation for you to participate in the Lend-A-Hand Autumn Taste, Tour & Craft Festival held at the Baxter Regional Medical Center. The funds raised from this event will go to support the BRMC Community Support and Health Education Houses – Mruk Family Education Center on Aging, Peitz Cancer Support House, Reppell Diabetes Learning Center and Schliemann Center for Women's Health Education.

This year's event will be held Friday, October 16<sup>th</sup> and Saturday, October 17<sup>th</sup> from 10:00 am to 7:00 pm each day. Set up will be on Friday morning from 7:00 – 9:00am.

Because this is our first (of many we hope) festival, your 10 x 10 space is only \$75 this initial year.

**This is an outdoor event, so you will need a 10 x 10 tent to participate.** Tent sides would be preferred so your booth could be secure at night – If you do not have sides, please be prepared to load up the items under your tent on Friday night and set them up again on Saturday. We will have security checking on the tents during the night, but they will not be there full time.

**Restrooms will be easily available at the Community Houses. There is no access to electricity for the booths. We asked that your booth is manned at all times and that it stays open for business until 7:00 pm on Saturday.**

We anticipate a large crowd for this event. There will be quite a bit of advertising (print, radio, social media, etc.), plus, because it will be held in one of the big parking lots at the hospital, there is easy access for our over 800 employees who will be working those days, as well as outpatients, visitors and the employees and patients from the other medical businesses nearby. We will be advertising that this will be a great way to get an early start on Christmas shopping! The KTLO Treasure Chest will be there on Friday from 11:00–1:00.

If you are interested in this opportunity, please mail in your form and payment as soon as possible to reserve your spot. We will accept applications until September 30<sup>th</sup> on a first come – first serve basis.

Thank you so much – we are looking forward to this fun event and helping our community!

*Cindy Costa, Director of Development*

*Baxter Regional Hospital Foundation, 624 Hospital Drive, Mountain Home, AR 72653 PH: 870-508-1779*



Friday, October 16<sup>th</sup> & Saturday, October 17<sup>th</sup>

I would like to reserve a spot at the Lend-A-Hand Autumn Taste, Tour & Craft Festival

What kind of art/craft will you have in your booth \_\_\_\_\_

Name (please print) \_\_\_\_\_

Business (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (the best way we can reach you) \_\_\_\_\_

E-Mail \_\_\_\_\_

### Two convenient ways to pay

Please enclose a check for \$75.00 made to the order of: Baxter Regional Hospital Foundation

**OR**

Credit Card:

Name on Card \_\_\_\_\_

Visa or Mastercard Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_ (3 digit number on back of card)

Mail to:

Baxter Regional Hospital Foundation

Attn: Cindy Costa

624 Hospital Drive

Mountain Home, AR 72653

Questions? Please call 870-508-1779 or e-mail [ccosta@baxterregional.org](mailto:ccosta@baxterregional.org)

\_\_\_\_\_ **(Initial)** I agree that my tent and/or any items I bring are my responsibility and Baxter Regional Medical Center/Baxter Regional Hospital Foundation will not be held liable in case of theft or damage.

**NOTE: 10 x 10 tent required (sides preferred). There is no electricity hookup available.**